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Villa #

Pauanui Lakes Resort Residents Association Inc Access Control Card and Pool Key Issuance Agreement and Terms & Conditions of Use

Name(s) of Member:

Name of Key Holder:
(If not Member)

Contact Details:

Contact Ph:

Email:

Bond Cost:

**\$25.00 + gst per key set
\$25.00 + gst per Access control card**

Total Bond Cost:
(incl GST)

\$

Bond Payable to:

Pauanui Lakes Resort Resident's Association Inc

Account:

Westpac 03-0104-0458809-00

Reference:

Key Holder Name

Refer overleaf for rules regarding conditions of use.

Signed by the PLRRA Member of key owner uplifting the Card(s) / key(s):

(Signature of Membership Holder)

Date:

Office Use Only:

Access Cards Issued:

serial number(s)

(Initial card issue: 2 per property)

Keys Issued:

(date)

Total Bond Cost:
(incl GST)

\$

Pauanui Lakes Resort Residents Association Incorporated

P O Box 120, Pauanui 3546, New Zealand
Ph: 07 864 8999 Mob: 021 824 880
E-mail: lakesresidents@gmail.com

Pauanui Lakes Resort Resident's Association Inc (PLRRA) Terms and Conditions of Use

1. **Access Control Cards:** In accepting a PLRRA access control card (the card), the Member accepts:
 - (a) The card is issued to the Member, but remain at all times the property of the Pauanui Lakes Resort Resident's Association Inc.
 - (b) The bond value will be held whilst the card is issued to a Member. Any bond paid by the Member will be repaid upon return of all issued cards to the PLRRA.
 - (c) The card is not to be given to any other person, apart from guests using rental accommodation, immediate family or guests of the Member.
 - (d) Should the Member lose or misplace the card, it is the Member's responsibility to notify the PLRRA Manager as soon possible so a new card can be issued and the old card cancelled.
 - (e) The card should be returned in a working condition without damage to receive a full bond refund.
 - (f) The PLRRA stores electronic records of all Members movements for the purposes of maintaining security. All records remain confidential between the Member and PLRRA.
 - (g) Under normal circumstances all access controlled points shall remain electronically locked 24/7 and only accessed by valid cards. Under special circumstances the PLRRA Committee reserves the right to electronically unlock access controlled points without prior notification to Members.
 - (h) The PLRRA Committee reserves the right to issue cards to individuals or companies who are not Members, but are trades people, service personnel or others. In this instance the card will be valid for the period of their public liability insurance.
 - (i) The PLRRA reserves the right to temporarily "suspend" the use of an issued card if any such monies are outstanding or for a breach of the PLRRA rules.

2. **Keys:** In accepting a set of PLRRA keys (the keys), the Member accepts:
 - (a) The keys are issued to the Member, but remain at all times the property of the Pauanui Lakes Resort Resident's Association Inc.
 - (b) The bond value will be held whilst the keys are issued to a Member. Any bond paid by the Member will be repaid upon return of all issued keys to the PLRRA.
 - (c) Keys are not to be given to any other person, apart from guests using rental accommodation, immediate family or guests of the Member.
 - (d) Should the Member lose or misplace the keys, it is the Member's responsibility to notify the PLRRA Manager as soon possible so new keys can be issued.
 - (e) Keys are not to be copied or re-cut under any circumstances.

3. **Third party:** Any guests or family of the Member are the Member's responsibility. PLRRA takes no responsibility for the safety or welfare of any guest of the Member. Any incident should be reported to the PLRRA as soon as practicable.

4. **Non-adherence of the Rules:** Should the Member or their guests/tenants be found to not be adhering to these rules the Member will lose access to the Rec Centre and pools for a period of 12 months, forfeit their bond and surrender their key.

5. **Disclaimer:** Pauanui Lakes Resort Residents Association Inc has created these conditions of use as best endeavours to keep you and your guests safe and for all users to enjoy the use of this facility.